



# Managing Your Rent

## Rent from Wages - Amendment Form

Please complete this form if you wish to make any amendments to your current rent/wages arrangement. To access this form, please contact Rent Accounting on **01698 403166**.

**North Lanarkshire Council**

**Financial Solutions – Rent Accounting**

**Rent from Wages - Amendment**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Tenant Reference Number:** \_\_\_\_\_

**Employee Reference Number:** \_\_\_\_\_  
(Can be found on your Payslip)

**Payrun:** \_\_\_\_\_ **Location Name:** \_\_\_\_\_

**Service Name:** \_\_\_\_\_

I hereby authorise the Head of Financial Solutions to amend the amount to be deducted from my wages to pay my rent to the following:-

**Amount:** \_\_\_\_\_ per week / 2 weeks / 4 weeks / monthly  
(Delete as appropriate)

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please return the completed form to:**

**Financial Solutions - Rent Accounting, Civic Centre, Windmillhill Street,  
Motherwell, ML1 1AB**

In the event you wish to cancel rent from wages, please contact the Central Rents team to discuss.

For Bellshill, Motherwell and Wishaw telephone 01698 524811.  
For Airdrie, Coatbridge, Cumbernauld, Kilsyth telephone 01236 758010.

If you need any further support, please call the ESC People Helpdesk on **01698 403151** or email **esc-helpdeskteam@northlan.gov.uk**.