

NORTH LANARKSHIRE COUNCIL

LONG SERVICE AWARDS

GUIDANCE NOTES

MONKLANDS DC

25 years service - £150

40 years service = £240

The award is not a monetary payment. It must be in the form of a gift of the employee's choice, to the value of the above.

The long service award is given on completion of the 25 and 40 years continuous service with Monklands District Council. An employee, on completing 25 years service, will receive a gift to the value of £150. Thereafter, on completing 40 years service her or she will receive a gift to the value of £240.

The employee can either finance the purpose of a gift to be reimbursed by the Council at a later date on production of an invoice/receipt, or arrange for the retailer to invoice the Council directly. The employee can determine which procedure to use.

CUMBERNAULD AND KILSTYH DC

25 years service - £150

30 years service - £200

The award is not a monetary payment. It must be in the form of a gift of the employee's choice, to the value of the above.

The long service award is given on completion of the 25 and 30 years continuous service with Monklands District Council. An employee, on completing 25 years service, will receive a gift to the value of £150. Thereafter, on completing 30 years service her or she will receive a gift to the value of £200.

The employee can either finance the purpose of a gift to be reimbursed by the Council at a later date on production of an invoice/receipt, or arrange for the retailer to invoice the Council directly. The employee can determine which procedure to use.

MOTHERWELL DC

The award is in the form of a monetary payment to employee who, on leaving the employment of the Council, have at least 25 years continuous service with the Council. This award is paid only when the employee leaves the council.

CUMBERNAULD DEVELOPMENT CORPORATION

20 years service - £18 for every year of continuous service with CDC

The award is in the form of a monetary payment to employees who have 20 years service. There is no subsequent payment for service after the 20 year period.

STRATHCLYDE RC

The Region did not operate a long service award scheme.

STRATHKELVIN DC

Strathkelvin did not operate a long service award scheme.

Administration of Long Service Awards

The appropriate Personnel Section will, from their records, identify those employees for whom a long service award is applicable. All correspondence and related paperwork will be carried out by the appropriate Personnel Section in conjunction with the Finance Department.

**LONG SERVICE AWARDS
APPLICATION FORM**

NAME OF EMPLOYEE			
DEPARTMENT		POST	
N.I. NO		EMPLOYEE NO	
SERVICE			
FORMER AUTHORITY			
DATE COMMENCED WITH FORMER AUTHORITY			
AWARD DUE		YEARS	
AMOUNT		£	
REIMBURSE EMPLOYEE			
COUNCIL TO BE INVOICED			

DETAILS OF LONG SERVICE AWARDS

OPERATE BY ANTECEDANT AUTHORITIES

Conditions	Monklands DC	Cumbernauld/Kilsyth DC	Motherwell DC	Cumbernauld Dev. Corp	S/Clyde Region	Strathkelvin DC
Service Period and Payment	25 years - £150 40 years - £240	25 years - £150 30 years – on reaching 30 years, employee receives an additional £50 towards gift	25 years - £135 (paid only when the employee leaves the council)	20 years – £360	No Scheme	No Scheme
Monetary Payment	No	No	Yes	Yes	N/A	N/A
Gift	Yes	Yes	No	No	N/A	N/A
Eligibility	25 and 40 years continuous service with Monklands DC/NLC	25 and 30 years continuous service with DC/NLC	25 years continuous service with Motherwell DC/NLC	20 years continuous service with CDC/NLC	N/A	N/A

These awards are available only to those employees who transferred to North Lanarkshire Council in April 1996 and have not, since that date, taken up a contract of employment with North Lanarkshire Council. These awards will continue to be made until either (a) the employee applies for and is appointed to an NLC Post with NLC terms and conditions or; (b) an alternative awards scheme is negotiated which removes the contractual condition.