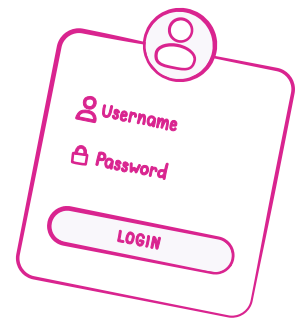


How to Login to myTeam

(A different account users only)

This document provides a comprehensive guide on how to login to myTeam accounts for managers using 'A different account'. It provides step-by-step instructions to ensure a successful and secure login experience, so managers can get the most out of the myTeam platform.



Login to [myTeam here](#)

The Logon screen should now be displayed as shown.

There are 2 buttons:

- **Single Sign-on account**
- **A different account**

This guidance focuses on logging in via '**A different account**'.

A screenshot of the iTrent application login screen. At the top is a dark blue header with the text 'iTrent application' in white. Below the header is the 'iTrent' logo in blue. Underneath the logo is the word 'Login' in a large, bold, black font, followed by a small black padlock icon. Below this is the text 'Please logon using either'. There are two large, rounded rectangular buttons. The first button is outlined in red and contains the text 'Single Sign-on account' and a right-pointing arrow. Below it is the word 'Or'. The second button is outlined in blue and contains the text 'A different account' and a right-pointing arrow. At the bottom of the screen is a red square logo with the letters 'MHR' in white, followed by the text 'Powered by MHR'.

Now that you have clicked on the button for 'A different account' you will see the following screen.

Input your **Username**, this is your 7-digit employee number.

Input your **Password**, and click the **Login** button.

Having difficulty logging into your myTeam account?

Use the Forgotten Password and Forgotten Username options to quickly reset and gain access to your account. If you are still unsure of your username or for more guidance, please click the 'Contact administrator' button.

Now in the '**Select role**' field choose the option:
NLC People Manager v1

iTrent application

iTrent

Login

* Username (required)

Forgotten username?

* Password (required)

Forgotten password?

Login >

? Contact administrator

MHR Powered by MHR

iTrent

Roles

* Select role (required)

Please choose

NLC People Manager v1

? Contact administrator

Now that you're successfully logged in, you'll have quick access to your account dashboard, where you can easily manage, and view all of your teams information.

