Coronavirus – Updated guidance information for Staff 30th July 2020



I have annual leave booked but am in isolation You will get the cancelled leave back. Re-booking this leave will be in line with normal annual leave guidelines and may not be automatically approved during the Coronavirus outbreak.

Where your annual leave has already been agreed and you still wish to take it, this should be honoured where the service is able to do so. Where annual leave has already agreed and you as an employee are required in the workplace (due to essential service delivery) then annual can be cancelled by the service with the correct notice which is double the timescale that the AL is booked for.

Due to the extenuating circumstances, the leave year 20-21 will be extended to the 31st March 2021