



Employee PPE Guidance

Working With Additional Support Need Pupils

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Summary

Under the Health & Safety at Work etc Act 1974 employers have a duty to ensure, so far as is reasonably practicable, the health, safety and welfare at work of all employees.

The management of health and safety at work regulations 1999 detail that the employer must make a suitable and sufficient assessment of the risks to the health and safety of employees to which they are exposed whilst at work.

In order for the Council to do this during the coronavirus outbreak risk assessments have been updated or indeed created implementing appropriate control measures to reduce the risk to employees to as low as is reasonably practicable.

Whilst PPE is regarded as a last resort when managing risk, with eliminating the risk being the preferred option, the current situation has dictated that some activities require PPE to be used as a control measure in order to manage the risk appropriately.

This employee guidance document aims to provide your employee group with information on the PPE that is required for your role.

Use of PPE/Activity – Risk Assessment Reference

The task being undertaken for this role that requires PPE is:

- Changing nappies/pads for pupils who are not toilet trained
- Assisting with toileting pupils who require personal help
- Feeding pupils
- Providing comfort/TLC to pupils

No reference provided for these Risk Assessments

PPE in use for role

The items in use are.

- Disposable Apron
- Disposable Gloves

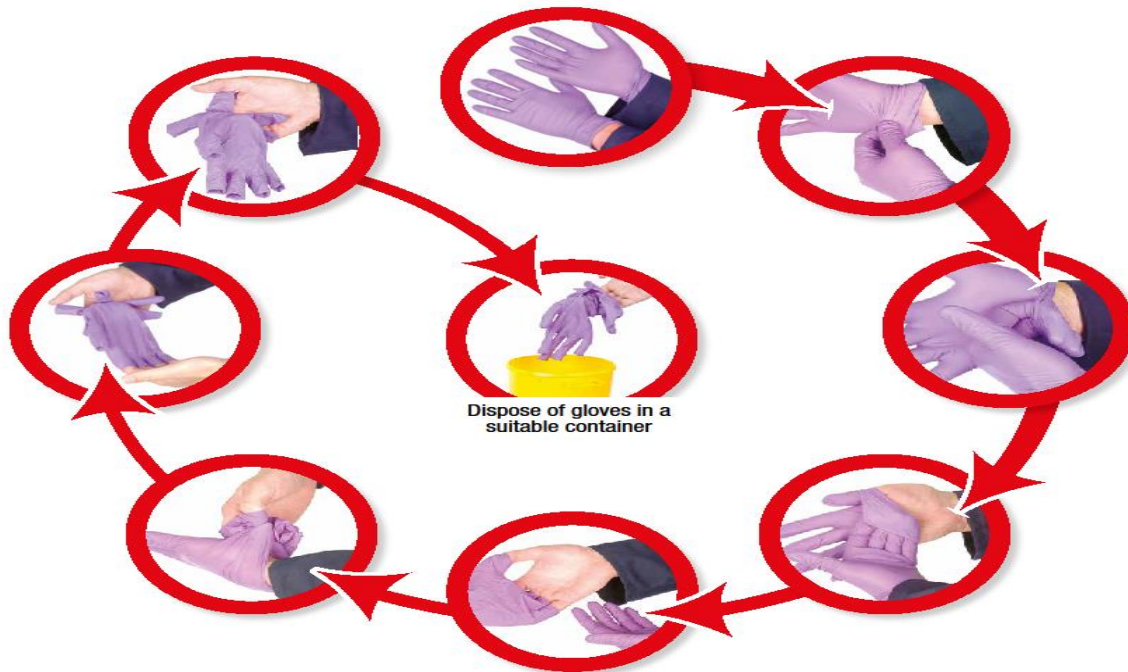
In line with the risk assessment for the activity being carried out, it may be determined that an individual risk assessment of a certain pupil(s) is required to determine the need for any additional PPE in the current situation

Fluid-resistant surgical masks and eye protection should be worn if a risk assessment determines that there is a risk of splashing to the eyes such as from coughing, spitting, or vomiting.

Gloves, aprons and a fluid-resistant surgical mask should be worn by staff if a child or young person becomes unwell with symptoms of COVID-19 and needs direct personal care.

Single use, splash-resistant gloves

Follow the simple steps below to remove gloves correctly:



Remove carefully to protect your skin from contamination.



Your safety/union representatives are:

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To remove gloves, grasp the outside of glove with the opposite gloved hand and peel down to fingers (knuckle area).

With the inside of the glove, slide under the remaining glove at the wrist.

Pull second glove off and wrap both gloves together (inside out).

Discard as clinical waste.

To remove aprons, firstly, unfasten or break ties.

Touching only the inside of the apron, pull the apron away from neck and shoulders lifting overhead.

Fold or roll into a bundle

Discard as clinical waste

- Avoid touching your face with your hands until thorough hand washing has been completed.
- Perform hand hygiene immediately after removing all PPE.

Provision/Accessibility

- All PPE is provided as standard.
- There is presently no issues with the provision of PPE

Storage/Cleaning/Disposal

- If required employee to be provided new PPE
- Appropriate PPE is supplied and should be worn when above tasks are to be carried out
- Hand sanitiser is provided for personal hygiene
- All used PPE to be disposed of in appropriate bins

Reporting of Issues

- Employees to report issues, immediately to Head of Establishment.