

# Our Future Workplace



## Day in the Life – Farid, Hybrid Worker – Home Based

### Monday 8:30am – 4.30pm

Farid is working at home today, attending virtual teams meetings and writing up his reports. He books a desk via the booking app to use tomorrow.



### Tuesday 9am

Farid travels to the Civic Centre and works from a desk there for a few hours. He catches up with colleagues who are also working from the same location and meets one of his staff for a 121 walking meeting in Strathclyde Park at 11am. He then has lunch at the community café with another colleague. At 2pm he meets with colleagues in a formal meeting room to collaborate on a new project, using the MS Planner app to record all actions for the project and shares this with his colleagues.

### Wednesday 8am – 4pm

Farid works from home as he has a doctor's appointment first thing and uses the flexibility to work before and after it.



### Thursday 9.30am

Farid starts a bit later today so he could take his child to their first day of school. He then heads into a community hub to meet some colleagues for a team meeting – some of his colleagues are joining the meeting virtually but he decided to do it face to face as he had a site visit straight after it at a nearby tower. The hybrid meeting space at the hub was ideal and he was able to touch down at desk between his meeting and visit without having to book it as his meeting was slightly shorter than planned.

### Friday

Farid works from home to work on a presentation and when its ready he shares it on the Teams channel for comments from colleagues. They collaborate on it through teams and the final version is quickly agreed. Farid takes some time to prepare for next week's meetings and catch up on emails. He arranges a quick 15 minutes catch up with his team via Teams to cove off some key work that is starting next week and to wish them a good weekend. He chats to them about their plans and then signs off, turning off his laptop for the weekend.



# WORK HERE