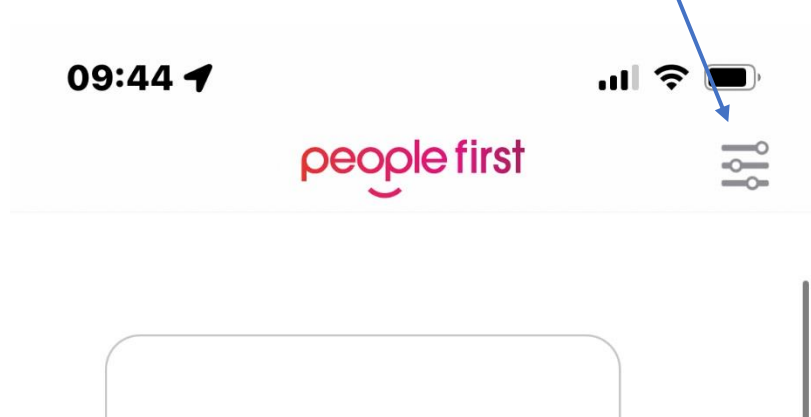
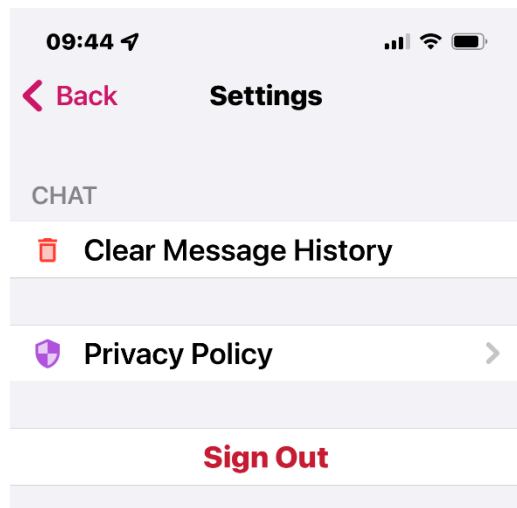


For employees already using Chatbot

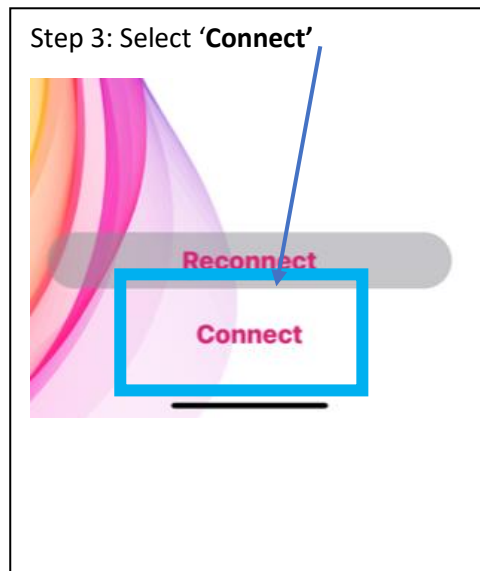
Step 1: Go to Settings - Access the people first app and click on the three lines



Step 2: Select 'Sign Out'



Step 3: Select 'Connect'



Step 4: Scan the QR code and sign into iTrent.

For further guidance on using Chatbot, click on this link:

<https://my.nl.co.uk/download/932/myself-myteam-guides-feb-2022/7804/myself-chatbot-guidance-for-employees-3.pdf>