

Saving Single Sign-on Links to Favourites for mySelf, myTeam & iTrent on Google Chrome



Open Google Chrome browser but do not enter any links at this stage.

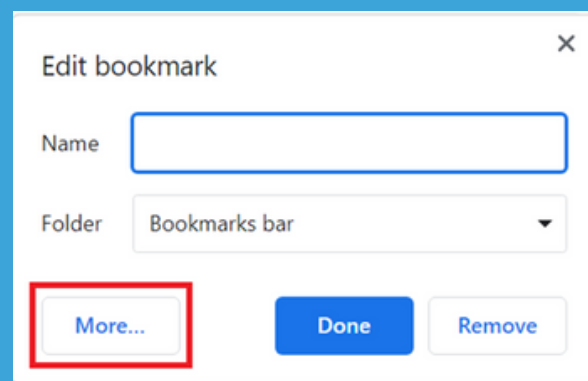


Follow the steps below to save the link(s) you wish to add as a favourite:

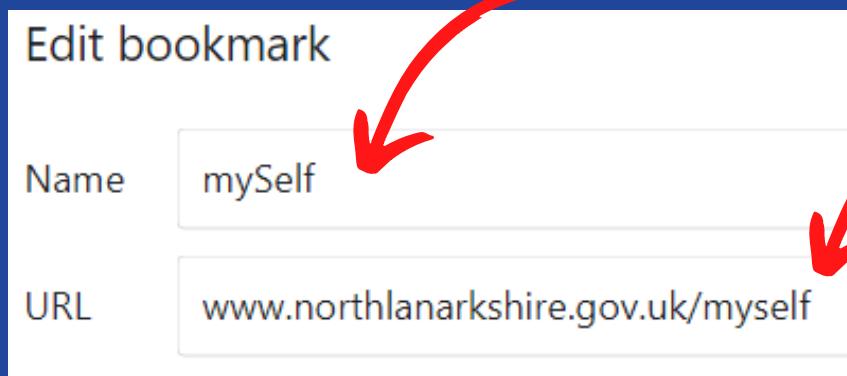
1. At the top right hand corner, click on the favourites button:



2. Click on More:



4. Enter the following information into each field:



The image shows a screenshot of a web browser's 'Edit bookmark' dialog box. The title is 'Edit bookmark'. There are two input fields: 'Name' with the text 'mySelf' and 'URL' with the text 'www.northlanarkshire.gov.uk/myself'. Two red curved arrows point from the top of the dialog to the 'Name' and 'URL' input fields respectively.

5. Click on Save:



For further information regarding Single Sign-on please visit;
<https://mynl.co.uk/knowledge-base/single-sign-on-multi-factor/>



If you need any further support, please call the ESC People Helpdesk on 01698 403151 or email: esc-helpdeskteam@northlan.gov.uk